



teeal

a digital library for excellence in
agricultural research and education

Getting Started

For more extensive help with using TEEAL, click the Help tab in the program.

Quick Search:

- Type in any keyword (author, subject, location, year, etc.).
- Click the **Find it** button.

Browse:

- Click on the **Journals A-Z** tab.
- Click on a letter to display all journals in the collection beginning with that letter.
- Click on a journal name to see the list of year(s) available.
- Click on a year to display available volumes and issues.
- Click on an article title to show the citation, and to get to the full text.

Navigation:

- Use the tabs at the top of the window, or the links near the bottom, to navigate through the program.
- The “breadcrumb trail” at top left shows your previous actions in the database. Click these links to return to previous pages.
- Use your browser’s **Back** and **Forward** buttons to navigate through pages you have already visited.



Quick Search

Use the Quick Search box on the Home page to quickly find search terms.

- Type in any keyword or multiple keywords, such as subject terms, all or part of an author name, article title, journal title, location, or year.
- Click the **Find It** button.
- The **Search Results** page will open to display your results.
- Use **Boolean operators** and **parentheses** to expand your search or combine terms.
- To search specific fields, go to **Advanced Search**.

If no records are found containing your search terms, you will see this message: “Your search did not return any results. Click on Search Tips for suggestions, or click Refine Search above to return to the search screen.”

Click the **Search Tips** link for help on refining your search.

Below are some examples of searches you can do:

a word	cassava
a number	2004
any combination of letters and numbers	Y2K
a phrase	rural development
boolean terms: and, or, not	wheat and rice pest or disease livestock not feed
combined boolean terms	(wheat or rice) not disease
wildcards	agricultur* wom?n

Advanced Search

Advanced Search allows you to select specific fields, such as Article Title, Author, Descriptors, or Date to limit or narrow your search.

Limit Search by Date

- Type the year range desired into the boxes labeled “Date From”. Put the earlier year first.
- Most journals in the collection start in 1993 and continue up to last year.
- If you put a year in the first (From) box, but no year in the second (To) box, you will get all records starting with the From year up to the most recent date in the collection.

Limit Search by Journal(s)

- Click on a journal(s) in the “Available” list on the left-hand side of the “Select Journals to Search” box.
- Double-click on a journal(s) or use the Add/Remove buttons to insert/remove journals in the “Selected” list on the right-hand side of the box.
- If you leave the right-hand box blank, you will search all journals in the TEEAL collection.

Other Options

- Use and combine **Boolean operators** and **wildcard characters** in the search boxes.

SELECT JOURNALS TO SEARCH:

Enter journal name

Available:

- African Crop Science Journal
- African Farming and Food Processing
- Agricultural and Forest Meteorology
- Agricultural Economics
- Agricultural Engineer
- Agricultural Systems
- Agricultural Water Management
- Agriculture et Developpement

Selected:

ALL JOURNALS [default]

Add > **< Remove**

Mark & Save Citations

TEEAL gives you the ability to mark selected search results and save those marked records.

- To mark citations, you must be on a Search Results page.
- To select a record, click on the checkbox to the left of the article title.
- To select all records on a page, click the **Select All** link just above the lefthand column. (To deselect all records on a page, click the **Deselect All** link).
- TEEAL will remember which records you mark if you browse through multiple search results pages.
- Once you have marked the citations you want, click the **Save Selected Results** link near the top right of the page. A dialog box will open. Save your results to a text file.
- To print your marked citations, click the **Print Selected Results** link.

4. **Determinants of cassava distribution in Nigeria** 45%
Ugwu-B-O. Nweke-F-I, *Agriculture, Ecosystems & Environment*, 1996, 60 (2-3), pages 139-156

Smallholder **farmers** in Nigeria cultivate numerous staple crops, field area, minor field area and **farmers'** ordinal crop rank. To delineate its appraisal technique was employed to interview **farmers** from randomly selected villages across Nigeria important determinant, but only on a **farmers'** ordinal crop rank basis. In general,

[Full-text Article in PDF](#)

FAQ

1. How do I view articles?

If you are browsing, click through to the journal, volume/issue, and article that you want. Click on the article link and you will see the full citation for the article. Click on the "Full-Text Article in PDF" link to open the article in Adobe Reader.

If you are searching, once you get to the **Search Results** page, you can view an article directly from the list by clicking the "Full-Text Article in PDF" link at the bottom of every result. Alternatively you can see the full citation first, and then click the full-text link at top right.

2. How do I find a particular article? I already have the citation.

Go to **Advanced Search** and enter in either the author's last name, article title, or other primary information. Choose the appropriate descriptor in the drop-down menu at right (author name, article title, etc.) and click Search.

3. How do I search when I'm looking for variations of a term? Say I want to find articles on farms or farmers or farming in Sudan?

TEEAL automatically searches for grammatical variations on words.

4. Why can't I search just by typing in keywords one after the other? If I search for *farms cassava* I get no results.

To search for multiple keywords in either Quick Search or in a single search field in Advanced Search, you must use a Boolean operator between terms. In this case, you need to type in **farms and cassava** to get results. See **Combine Search Terms** in the Help section of the program for more information.

FAQ (continued)

5. How do I search for a phrase?

Simply type in the phrase you would like to search. For example, *integrated pest management* will search for all documents with that phrase. Note that the program will treat any set of words as a phrase unless you use a Boolean operator between words (see next question).

6. What is the AND, OR, NOT menu for in Advanced Search?

These are called Boolean operators. They allow you to combine search terms to make complex queries of the database. AND is the default setting, which means the database will return records that include all search terms given. Please see **Combine Search Terms** in the Help section of the program for more information.

7. Some journals don't show the individual issues, just one big volume. How do I get to the articles?

Some of our content that was originally scanned for use in TEEAL could not be kept as a collection of separate articles because they were not PDF documents. TEEAL works only with PDF documents, and we had to combine all the images of the articles into one PDF. Only a few journal issues have all articles combined into one PDF.

8. Can I use TEEAL on the internet?

It is strictly forbidden to access or provide access to TEEAL via the internet. Violation of this rule has serious repercussions for the TEEAL project and puts future efforts at risk.

9. What if I find a bug in the software?

If you find a bug or if TEEAL stops working, please let your librarian or library director know as soon as possible. Tell them exactly what happened to cause the error.