

Install your TEEAL 2011 Update » Windows XP, Vista, 7

Choose your configuration » I, II or III

I. On a standalone computer

1. On each computer on your network, uninstall any versions of TEEAL currently installed. Click on **Start**. Open **Control Panel**. Click on **Programs**. Click on **Programs and Features**. Look for TEEAL or LanTEEAL in the list. Select it and click on **Uninstall**. (For Windows XP: Programs are listed under Add/Remove Programs)
2. **The 2011 update setup file is called TEEAL Setup.exe.** **Connect** your original TEEAL hard drive to the computer with its USB cable. Connect TEEAL update flash drive into the USB port. Copy all material from the flash drive to the TEEAL hard drive. If you are asked to replace any existing data of the same name, click **Yes**.
3. Click **Start**, and then click **Computer** or **My Computer**. Double-click the TEEAL drive to open it. Double-click **TEEAL Setup.exe** and follow the instructions.

II. On a network, with a server

1. On each computer on your network, uninstall any versions of TEEAL currently installed. Click on **Start**. Open **Control Panel**. Click on **Programs**. Click on **Programs and Features**. Look for TEEAL or LanTEEAL in the list. Select it and click on **Uninstall**. (For Windows XP: Programs are listed under Add/Remove Programs)
4. Please COPY all contents of the flash drive. At your server, open the TEEAL shared folder (where all the TEEAL content is). Connect TEEAL update flash drive into the server's USB port. Copy all material from the flash drive to the TEEAL shared folder. If you are asked to replace any existing data of the same name, click **Yes**.
2. Install the new version of TEEAL on EACH computer on the network. You can do this one of two ways, (a) **or** (b) below:
 - **Method A:** On a networked computer, click Start, and then click on **Computer** or **My Computer**. Open the TEEAL mapped network drive. Scroll to the bottom. Double-click **TEEAL Setup.exe** and follow the instructions.
 - **Method B:** Connect the update flash drive, and double-click **TEEAL Setup.exe**. After you install TEEAL, go to C:\Program Files\TEEAL\TEEAL 2011 and open the configuration file TEEAL.ini with Notepad. Change the drive letter in the file to match the drive letter of the mapped network drive (the shared folder on the server that has the TEEAL content). Windows 7 permissions may not allow you to save the TEEAL.ini file in the same location. In that case, save the file temporarily on the desktop. Drag to replace the TEEAL.ini file in the TEEAL folder. On prompt, Click **Continue**.

III. On a network, without a server

1. On each computer on your network, uninstall any versions of TEEAL currently installed. Click on **Start**. Open **Control Panel**. Click on **Programs**. Click on **Programs and Features**. Look for TEEAL or LanTEEAL in the list. Select it and click on **Uninstall**.
2. Connect the original TEEAL hard drive to the host computer with its USB cable, if not already connected. Insert the TEEAL update flash drive into the USB port. Copy all material from the flash drive to the TEEAL drive. If you are asked to replace any existing data of the same name, click the checkbox - **Remember my decision**, and click **Yes**.
3. Install the new version of TEEAL on EACH computer on the network. You can do this one of two ways, (a) **or** (b) below:
 - **Method A:** On a networked computer, click Start, and then click **Computer** or **My Computer**. Open the teal mapped network drive. Scroll to the bottom. Double-click **TEEAL Setup.exe** and follow the instructions.
 - **Method B:** Connect the flash drive to the computer, and double-click **TEEAL Setup.exe**. After you install TEEAL, go to C:\Program Files\TEEAL\TEEAL 2011 and open the configuration file TEEAL.ini with Notepad. Change the drive letter in the file to match the drive letter of the mapped network drive (the shared folder on the server that has the TEEAL content). Windows 7 permissions may not allow you to save the TEEAL.ini file in the same location. In that case, save the file temporarily on the desktop. Drag to replace the TEEAL.ini file in the TEEAL folder. On prompt, click **Continue**.